

Princess Louise Hall AGM 27 April 2023 Meeting Minutes

MEETING DETAILS	
DATE	Thursday 27 April 2023
TIME	7.30
VENUE	Howie Pavilion
ATTENDEES	Acting Executive Committee, David Hagerty (A&B Council), Tom O'Brien Barden
APOLOGIES RECEIVED	
MINUTE SECRETARY	
ABBREVIATIONS	MI: Maggie Irving, JA: Jan Arthur, AG: Andy Gillon, JD: Jackie Davidson, HL: Hilary Lowson, DH: David Hagerty, FM: Frank Montgomery

AGENDA ITEMS		NOTES
1	Welcome, apologies, Housekeeping	MI noted disappointing turnout
2	Election of chairperson	MI elected
3	Acting Chairperson Report	<ul style="list-style-type: none"> OSCR consulted General Meeting held Acting Office Bearers appointed Support and advice received from Kirsty Moyes New constitution prepared Negotiations proceed to acquire lease for Howie Pavilion and Princess Louise Hall Risks and Benefits considered Legal and Insurance advice sought
4	Acting Treasurer Report	<ul style="list-style-type: none"> Contact with OSCR to establish account returns requirements. Contact with Bank of Scotland to gain access to account and obtain relevant information for OSCR. Prepare and return all relevant information to establish counter-signatories. Prepare annual returns from 2015 to present. Pay expenses due to trustees. Provide current statement of accounts for AGM.
5	Acting Secretary Report	<ul style="list-style-type: none"> Minutes of Executive Meetings prepared and uploaded to Cloud Drive Charity Email addresses prepared and distributed Cloud Drive folder directory prepared and maintained Email and telephone communications as necessary. Admin and Technical support where appropriate

6	Acting Funding Officer Report	<ul style="list-style-type: none"> • Initiate enquiries from various sources regarding current funding opportunities. • Prepare action plan to fulfil funding requirements. • Complete and submit Grant application for Argyll and Bute Council. • Prepare survey content for initial community engagement process.
7	Resignation of Temporary Committee	
8	Election of Substantive Committee	MI - Chair JA - Vice Chair AG - Secretary JD - Treasurer HL - Funding
9	Proposal to adopt new constitution	Approved
10	Proposal to adopt lease for Howie and Princess Louise Hall	Approved
11	Proposal to initiate 'friends' subscription	Approved
12	Next Steps	Progress planning for Community Consultation
13	AOB	
14	Walk Round, Coffee, Tea	